

McLean County Commission Proceedings
Tuesday, August 16, 2016

The final regular August meeting of the Board of Commissioners was called to order at 8:32 a.m. by Chairperson Steve Lee. Present were Commissioners Lee, Doug Krebsbach, and Barry Suydam. Also present were Alfred and Susan Schock of Beulah, Mike Rivinius of Wold Engineering, Auditor Les Korgel, Deputy Auditor Nancy Leidholm, and Stu Merry of BHG News Services.

Moved by Krebsbach, seconded by Suydam, to approve the minutes of the previous meeting as submitted. Roll Call Vote: Aye: Krebsbach, Suydam, and Lee. Nay: None. Motion carried.

Highway Superintendent Jim Grey joined the meeting with an update on department operations. He told the commission that gravelling is continuing; County Road (CR) #8 should be finished next week while CR's #15 and 14 should be wrapped up mid-September. He has shut down riprapping for now as most everything is done and will finish up after harvest is complete. Grey reported that three tractors rented from RDO Equipment should be here by the end of the month. He discussed the possible application of magnesium chloride on a road in one of the Iglehart subdivisions as requested by the president of their homeowners association, being done at the expense of the subdivision. The commission felt it was up to Grey to decide whether to proceed. Suydam informed Grey that Lake View Estates south of Garrison is considering doing an overlay on their road. Korgel added that they'd have to do a special assessment for it. Wold Engineering representative Mike Rivinius will put an estimate together for them.

Land Use Administrator Todd Schreiner and Land Use Assistant Cassie Goetz joined the meeting to present recommendations from yesterday's Planning & Zoning Commission meeting.

Moved by Krebsbach, seconded by Suydam, to concur with the Planning & Zoning Commission and approve the variance request from Jeffrey and Glory White of Bismarck for land described as Lot 2, Crooked Lake Subdivision, located in Township 148 North, Range 80 West, to allow the construction of a structure closer than the required 125 foot setback from the centerline of the rural gravel road, as proclaimed in subsection 4 of section 5.2.4 of the revised McLean County Zoning Ordinance as adopted on September 1, 1982 and as amended on March 5, 2013. Roll Call Vote: Aye: Krebsbach, Suydam, and Lee. Nay: None. Motion carried.

Moved by Suydam, seconded by Krebsbach, to concur with the Planning & Zoning Commission and approve the conditional use permit request from Lesli Fiedler of Bismarck for land described as Outlot A located in the SW¼ of Section 23, Township 145 North, Range 80 West, to construct a non-farm structure on agricultural land. Roll Call Vote: Aye: Krebsbach, Suydam, and Lee. Nay: None. Motion carried.

Moved by Krebsbach, seconded by Suydam, to concur with the Planning & Zoning Commission and approve the subdivision plat presented by Alfred and Susan Schock of Beulah for land described as the south 450 feet of Government Lot 1, Section 16, and all Government Lot 8, Section 21, both in Township 147 North, Range 79 West, located in Wise Township, to be known as Lots 1 – 6, Lee's Landing, Blue Lake First Addition. Schreiner stated that the plat will not be recorded until the road has been signed off on by Highway Superintendent Jim Grey. Discussion followed. Commissioner Lee recused himself from the vote. Roll Call Vote: Aye: Krebsbach and Suydam. Nay: None. Recused: Lee. Motion carried.

Moved by Krebsbach, seconded by Suydam, to concur with the Planning & Zoning Commission and approve the conditional use permit request from Torrey and Michele Seidler of Garrison for land described as Outlot B in the NE¼NE¼, Section 15, Township 149 North, Range 82 West, comprising of 3.45 acres, to construct a non-farm structure on agricultural land. Roll Call Vote: Aye: Krebsbach, Suydam, and Lee. Nay: None. Motion carried.

Moved by Krebsbach, seconded by Suydam, to concur with the Planning & Zoning Commission and approve the variance request from Doran and Cynthia Weigel of Ruso for land described as Lot 9 and the adjacent westerly 30 feet, Otto's West Side Subdivision, located in Township 150 North, Range 80 West, in Otis Township, to allow construction of a structure closer than the required 15 foot setback from the side lot lines, as proclaimed in subsection 4 of section 5.2.4 of the revised McLean County Zoning Ordinance as adopted on September 1, 1982 and as amended on March 5, 2013. Roll Call Vote: Aye: Krebsbach, Suydam, and Lee. Nay: None. Motion carried.

Grey opened submitted bids at 9:09 a.m. for Project CP 0028-162-39.0, a bridge repair and riprap project 2.5 miles east of Washburn. Industrial Builders, Inc. of West Fargo submitted the only bid in the amount of \$80,982.90. Rivinius's estimate for the job was only \$54,693.00 and stated that it is a specialized project and not a lot of contractors do this type of work. He recommends accepting the bid if Korgel feels comfortable with the funding. Korgel questioned when payment would come due. Rivinius stated in November. Korgel feels he can make it work.

Moved by Krebsbach, seconded by Suydam, to award Project CP-28-162-39.0, a bridge repair and riprap project 2.5 miles east of Washburn, to Industrial Builders, Inc. of West Fargo for the amount of \$80,982.90 and to authorize the appropriate county officials to sign the construction contract. Roll Call Vote: Aye: Krebsbach, Suydam, and Lee. Nay: None. Motion carried.

Due to the projected shortfall in state revenues and reduced HB 1176 allocations, Rivinius will put together numbers to see what the county funding share will be for road projects due to start soon.

Extension Agents Michelle Effertz and Calandria Jarboe joined the meeting to present their departmental budget for 2017 which shows a bottom line decrease from \$103,287.92 to \$98,342.85 including a decrease in the Salaries, Capital Outlay/Equipment, Equipment Repair, Printed Publications and Postage line items. The Salaries line item shows a decrease because of the hiring of a new Extension Agent at a lower salary. The remaining line items remained the same as 2016.

Korgel presented the State Summary Report for June, 2016.

Korgel presented figures provided by Chief Deputy Auditor Lori Foss regarding a salary adjustment for Building and Grounds employee Connie Kelsch's reclassification from Custodian I to Custodian II.

Moved by Suydam, seconded by Krebsbach, to approve the reclassification of Building and Grounds employee Connie Kelsch from Custodian I to Custodian II and adjust her salary from \$37,634.16 to \$40,744.00 beginning September 1, 2016. Roll Call Vote: Aye: Krebsbach, Suydam, and Lee. Nay: None. Motion carried.

Moved by Suydam, seconded by Krebsbach, to approve a letter of support for the Northland Community Health Center grant. Roll Call Vote: Aye: Krebsbach, Suydam, and Lee. Nay: None. Motion carried.

Kelly Heinert of Dakota Business Solutions, Bismarck, joined the meeting. Korgel presented information from Pitney Bowes and Dakota Business Solutions regarding postage machine and paper folder rentals. Clerk Terri Guderjahn was asked to join the meeting as she normally processes the mail each day. Discussion followed.

Moved by Krebsbach, seconded by Suydam, to lease a Neopost IN-700 mailing system from Dakota Business Solutions of Bismarck for a term of 60 months at \$265.77 per month, and purchase a MBM manual tabletop folder for \$2,595.00. Roll Call Vote: Aye: Krebsbach, Suydam, and Lee. Nay: None. Motion carried.

States Attorney Ladd Erickson joined the meeting.

Water Board members Lynn Oberg, Shannon Jeffers, and Gerard Goven joined the meeting to present their budget for 2017. The total budget request for 2017 is \$182,050.00. The 4-H Camp/Ft. Mandan line item shows an increase from \$6,000.00 in 2016 to \$8,000.00 for 2017; Contractors shows an increase from \$42,000.00 to \$48,000.00; Water Development shows an increase from \$9,500.00 in 2016 to \$10,000.00 for 2017; Painted Woods shows an increase from \$64,000.00 to \$68,000.00; and the City of Mercer line items shows an increase from \$12,000.00 in 2016 to \$13,000.00 for 2017. A new line item Yanktonai Dam has been added with a proposed budget of \$7,500.00; and another new line item Turtle Lake City has been added with a proposed budget of \$12,000.00. Line items Max Water Problem and Underwood City Drainage have been removed. The remaining line items remain the same as in 2016. They discussed current projects involving the 4-H Camp, Painted Woods, and Yanktonai Dam as well as the Hintz and Mehlhoff leases.

Duane DeKray, General Manager, and Kip Kovar, District Engineer, of Garrison Diversion Conservancy District, were present to give the commission an update on the Red River Valley Water Supply Project.

Sheriff J. R. Kerzmann and Assistant Jail Administrator Wade Krohmer joined the meeting to present the 2017 Sheriff department budgets. The County Sheriff budget shows a 2% increase in the Salaries line item along with a request for additional increases for Administrative Assistant II Sherry Grey from \$44,248.60 in 2016 to \$48,000.00 for 2017; Patrol Sergeant Glen Wiest from \$59,788.03 to \$63,000.00; Patrol Sergeant Gordon Malaterre from \$57,488.53 in 2016 to \$62,000.00 for 2017; Patrol Sergeant J. D. Youngbird from \$56,479.09 to \$60,000.00; and Wade Krohmer from \$56,962.44 in 2016 to \$58,000.00 for 2017. Kerzmann is also asking for a cost of living increase for these individuals to address the compression between new hires and these long time employees. The Firearms line item shows an increase from \$6,000.00 for 2016 to \$12,000.00 for 2017; Ammunition shows an increase from \$8,000.00 to \$10,000.00; and line item Tasers shows an increase from \$7,000.00 in 2016 to \$8,000.00 for 2017. The Capital Outlay/Equipment line item shows a decrease from 177,360.00 in 2016 to \$130,000.00 for 2017; Prisoner Board shows a decrease from \$40,000.00 in to \$18,000.00; Drug Enforcement shows a decrease from \$30,000.00 in 2016 to 10,000.00 for 2017; and line item Jail Appliances shows a decrease from \$4,500.00 to \$2,500.00. The remaining line items remain the same as 2016.

The Sheriff’s Vehicles budget shows an increase in the Tires line item from \$7,000.00 in 2016 to \$10,000.00 for 2017. The remaining line items remain the same as 2016.

The Vehicle Impound & Towing budget shows an increase in the Towing Fees line item from \$2,000.00 in 2016 to \$6,000.00for 2017. The remaining line items remain the same as 2016.

Discussion followed regarding the reclassification of Patrol Sergeant Glenn Wiest to Reserve Officer Court Security in light of the retirement of John Hicks. Kerzmann would like to promote within the department to fill Wiest’s position and hire a new jailer/dispatcher due to the vacated position left by Otto Walth’s retirement. Discussion followed concerning Wiest’s salary.

Moved by Krebsbach, seconded by Suydam, to reassign Patrol Sergeant Glenn Wiest to Reserve Officer Court Security and advertise for one or more patrol deputies and one or more jailer/dispatchers. Roll Call Vote: Aye: Krebsbach, Suydam, and Lee. Nay: None. Motion carried.

Korgel presented various budget proposals for 2017 including Non-Departmental Expenses which shows increases in the Financial Audit, Property Insurance and Fair Board Disbursement line items. The line item Postage shows a decrease of \$3,000.00. The Unorganized Township Road budget remains the same as 2016. The McLean County Fair Board budget shows increases in the Contract Labor and Ribbons & Plaques line items, with the remaining line items remaining the same.

Moved by Suydam, seconded by Krebsbach, to approve the cancellation of the list of Treasurer’s checks and Auditor’s warrants as submitted by the auditor with the list to be kept on file in his office. Roll Call Vote: Aye: Krebsbach, Suydam, and Lee. Nay: None. Motion carried.

Moved by Krebsbach, seconded by Suydam, to approve the following vouchers for payment:

CHECK #	VENDOR	DESCRIPTION	AMOUNT
A130542	AGGREGATE CONSTRUCTION	PROJECT CNOC-0028(022)	315,057.63
A130543	AG PRO EQUIPMENT	PARTS, WASHBURN SHOP SUPPLIES	199.33
A130544	ENERBASE COOP RESOURCES	OIL/FUEL AT TURTLE LAKE, BRIDGE MATERIALS	2,784.29
A130545	GARRISON FARMERS UNION OIL CO	FUEL AT ROSEGLLEN	2,816.04
A130546	FASTENAL COMPANY	SHOP SUPPLIES	91.52
A130547	FILTER CARE OF GRAFTON	WASHED FILTERS	75.82
A130548	GARRISON CITY	GARBAGE/WATER	63.75
A130549	JOHNSEN TRAILER SERVICE	PARTS	130.00
A130550	JOHN DEERE FINANCIAL	PARTS, OIL	1,136.11
A130551	LYLE SIGNS, INC	SIGNS	6,457.22
A130552	JIM MANOQUE	REIMBURSE FOR POSTAGE TO MAIL OIL SAMPLE	6.04
A130553	MAX FARM SERVICES	FUEL AT MAX	2,716.56
A130554	MAYO CONSTRUCTION CO, INC.	PROJECT CP-2879(016)	583,145.76
A130555	MCLEAN ELECTRIC COOPERATIVE	ROSEGLLEN, UNDERWOOD & GARRISON SHOPS	369.00
A130556	MDU	WASHBURN, TURTLE LAKE, MAX & GARRISON SHOPS	145.72
A130557	NAPA AUTO PARTS-GARRISON	PARTS, GARRISON SHOP SUPPLIES	101.91
A130558	NELSON INTERNATIONAL	PARTS	1,426.45
A130559	PRAXAIR DISTRIBUTION	PARTS	478.12
A130560	RESERVATION TELEPHONE COOP	TELEPHONE	100.48
A130561	TITAN MACHINERY	PARTS	155.00
A130562	TRUENORTH STEEL	CULVERTS	21,448.04
A130563	UNDERWOOD FARM SUPPLY	PARTS	116.35
A130564	VERIZON WIRELESS	HIGHWAY DEPT CELL SERVICE	192.35
A130565	WEST RIVER TELECOMM	TELEPHONE, DSL – HIGHWAY SHOP	87.82
A130566	WHOLESALE AG PRODUCTS WEST	GLYSTAR & TORDON	424.75
A130567	AMERIPRIDE LINEN & APPAREL	SHOP TOWELS, FLOOR MATS	162.47
A130568	CHARM-TEX, INC.	RAZORS, INMATE PANTS/SHIRTS, SHAMPOO/CONDITIONER, INMATE SANDALS, SHAVE GEL, SOAP, 6 MATTRESSES, BASKETBALL, COTS	1,504.37
A130569	CULLIGAN WATER CONDITIONING	PORTABLE EXCHANGE RENTAL – PARK	45.00
A130570	D&L AUTOMOTIVE	OIL CHANGE, WIPER BLADE ASSEMBLY – SHERIFF	156.01
A130571	DACOTAH PAPER COMPANY	TOILT TISSUE, PAPER TOWELS, WIPES, BLACK GLOVES, LAUNDRY SOAP, BLEACH, SHAMPOO/BODY WASH, CLEANER, GARBAGE BAGS	1,633.12
A130572	DAKOTA CENTRAL SOCIAL SVCS	McLEAN COUNTY SHARE BILLABLE EXPENSES FOR JULY, 2016	59,091.88
A130573	DIGITAL ALLY	WIRELESS 900 MHZ MICROPHONE – SHERIFF	415.00
A130574	MICHELLE EFFERTZ	REIMBURSE CELL PHONE, TRAVEL	234.76
A130575	ELECTRONIC COMMUNICATIONS	UNIT S-23 RADIO QUIPMENT/LABOR, REPLACE MOTHERBOARD ON 911 COMPUTER	1,826.00
A130576	ENERBASE COOP RESOURCES	GASOLINE – SHERIFF	213.08
A130577	WILTON FARMERS UNION OIL CO	GASOLINE, UNIT S-4 BRAKES – SHERIFF	881.80
A130578	GARRISON FARMERS UNION OIL CO	GASOLINE, OIL CHANGE, SERPENTINE BELT – SHERIFF	510.92
A130579	TURTLE LAKE FARMERS UNION OIL	2 4-D AMINE – WEED CONTROL	5,400.00
A130580	GARRISON VETERINARY SERVICE	DOG FOOD – DRUG DOG	180.75
A130581	GRIMSLEYS EXHAUST & FUELS	GASOLINE – SHERIF	585.56
A130582	HARRYS AUTO	GASOLINE – SHERIFF	31.06
A130583	HIWAY 83 EXPRESS	GASOLINE – SHERIFF	181.78
A130584	INFORMATION TECHNOLOGY DEPT	MULTIFACTOR AUTHENTICATION NETMOTION LERMS USER FEES – SHERIFF	743.90
A130585	INTERCEPT CORPORATION	SUPPORT/LIC – ACH FOR PC	105.93
A130586	CALLA JARBOE	REIMBURSE CELL PHONE, TRAVEL	243.04
A130587	JAVA ROSE FLORAL & CAPPUCCINO	FLORAL ARRANGEMENT – MILTON WIEST	50.00
A130588	JB REPAIR INC	TRANSMISSION REPAIRS – UNIT S-16 – SHERIFF	2,435.82
A130589	JW ELECTRIC LLC	TROUBL ESHOOT VOLTAGE IN EAST LOOP – PARK	350.00
A130590	KEN'S BODY SHOP	IMPOUNDS	1,750.00
A130591	KRAUSE'S MARKET	INMATE MEALS	7,731.14
A130592	NOELLE KROLL	REIMBURSE AUGUST CELL PHONE	30.00
A130593	WADE KROHMER	REIMBURSE FOR GASOLINE	28.34
A130594	LEXISNEXIS MATTHEW BENDER	09-16 TO 08-17 ND ADVANCE CODE SERVICE; ND 16 RVS 5 & 7B SHERIFF, RECORDER, AUDITOR, STATES ATTORNEY	679.07
A130595	CURT MALO	REIMBURSE CELL PHONE, FILTERS FOR	67.25

		AIR HANDLERS	
A130596	MAX FARM SERVICES	GASOLINE – SHERIFF	54.16
A130597	MCLEAN ELECTRIC COOPERATIVE	SECURITY LIGHTS – COURTHOUSE, PARK; PARK BOARD, SPORTSMENS CENTENNIAL PARK, CIVIL DEFENSE, CAMPER PADS, CAMPGROUND METER	2,517.00
A130598	MDU	GAS – LEC,	320.56
A130599	MIDCONTINENT CABLE CO	CABLE TV – LAW ENFORCEMENT CENTER	133.52
A130600	NAPA AUTO PARTS-GARRISON	MOTOR TUNEUP, CARB CLEANER, AIR FILTER – PARK; LIGHT BULB, OIL FILTERS - WEED CONTROL	122.23
A130601	NAPA AUTO & TRUCK PARTS	SPOTLIGHT BULBS – SHERIFF; BELT FOR KITCHEN FAN – LEC	128.53
A130602	ND ASSOCIATION OF COUNTIES	2 EBONY TUXEDO OFFICE CHAIRS FOR EBONY	1,150.00
A130603	NORTH DAKOTA INSURANCE DEPT	STATE FIRE & TORNADO FUND 7/1/16 – 6/30/17	7,479.70
A130604	NORTHERN PLAINS EQUIPMENT CO	2 SOLENOID VALVES – WEED CONTROL	247.20
A130605	RYAN OBERG	REIMBURSE AUGUST CELL PHONE	30.00
A130606	OFFICE DEPOT	GOLD CERTIFICATE FRAMES, HP 507A BLACK LASER TONER, C BATTERIES	181.00
A130607	PHARMCHEM INC.	SWEAT PATCH ANALYSIS	700.00
A130608	RICHARD HULTBERG	AUGUST PLANNING & ZONING TRAVEL	41.04
A130609	DONALD FLINN	AUGUST PLANNING & ZONING TRAVEL	10.80
A130610	VERNON OSTBY	AUGUST PLANNING & ZONING TRAVEL	39.96
A130611	DARWIN SAARI	AUGUST PLANNING & ZONING TRAVEL	27.00
A130612	RESERVATION TELEPHONE COOP	GARRISON DEPUTIES, PARK, 911 TRUNKING RECURRING	230.73
A130613	SCHOCK'S SAFE & LOCK SERVICE	2012 FORD EXPEDITION LOCK CYLINDER – SHERIFF	178.00
A130614	SRT COMMUNICATIONS, INC	911 TRUNKING	698.28
A130615	CHI ST ALEXIUS HEALTH	INMATE MEDICAL – SHERIFF	4,301.23
A130616	TELETRAC, INC.	SUBSCRIPTION – SHERIFF	1,680.00
A130617	VANCE TOMLINSON	2 CARGO HINGE DOOR LATCHES	75.00
A130618	UNDERGROUND VAULTS	LEASE RENTAL – MFILM BOX	212.00
A130619	UNDERWOOD CLINIC PC	INMATE MEDICAL, DEPUTY PHYSICALS	444.00
A130620	UNIFORM CENTER	UNIFORM PANTS, NAME BARS	398.59
A130621	VERIZON WIRELESS	DATA CARDS	720.18
A130622	WASTE MANAGEMENT	GARBAGE – PARK JULY-SEPT 2016	44.22
A130623	WATER PURITY INC	WATER DELIVERED	63.00
A130624	WEST RIVER TELECOMM	911 TRUNKING, MONTHLY TELEPHONE CHARGES	3,486.16
A130625	WEX BANK	GASOLINE – SHERIFF	4,424.22
A130626	ZEE	FIRST AID KIT SUPPLIES	171.05

Roll Call Vote: Aye: Krebsbach, Suydam, and Lee. Nay: None. Motion carried.

There being no further business, the chairperson declared the meeting adjourned at 11:38 a.m. until the next regularly scheduled meeting on Tuesday, September 6. The commission minutes and agenda can be found on the county website at <http://www.mcleancountynd.gov>.

Steve Lee, Chairperson

Nancy Leidholm, Deputy Auditor